



City of El Lago CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Secretary's Office as soon as possible and at least 1 week prior to the meeting that the item is expected to be placed on the El Lago City Council agenda.

Date requested for City Council consideration: _____

Submitted by: _____ Date Submitted: _____

Subject: _____

City Attorney Review: Yes _____ No _____

Degree of importance: Critical ☐ Significant ☐ Elective ☐

Expenditure Account: _____ Fiscal Year: _____

Expenditure Required: \$ _____ Amount Budgeted: \$ _____

Budget Appropriation Required: \$ _____

Date Received

Ann Vernon, City Secretary

SUMMARY / ORIGINATING CAUSE

IMMINENT CONSEQUENCES AND/OR BENEFIT TO COMMUNITY

RECOMMENDED MOTION

LIST ATTACHMENTS